



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Ms Julie Taylor
Secretary & Assistant to the Clerk: Mrs Elizabeth Thomas

Minutes of the Parish Council held at The Village Hall at 8.00pm on Thursday October 29th 2015

Councillors Present: Cllrs Philip, Gooch, Hannibal, Howard, Purkiss

Apologies: Cllrs Hammond, Vincent, Wood, McDonald, Jones

Officers Present: Julie Taylor (Parish Clerk and RFO)
Elizabeth Thomas (Secretary & Assistant to Parish)

1. **Apologies for Absence**
Cllrs Hammond, McDonald, Vincent, Wood & Jones
2. **To discuss and approve the Minutes of the Parish Council meeting held on July 30th 2015.**
Signed as a true record by Cllr John Philip.
3. **Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI.2007/1159)(The Revised Code)**
None
4. **Public Participation Session with regard to items on the Agenda.**
 - Re: Orchard: The Woodland Trust has offered trees for Jubilee commemoration, what about asking them? General consensus that this is a good idea – please keep council informed.
 - Face Painter: Suggestions for this have been received over the course of the meeting – many thanks, we will follow up.
 - Drains in Coppice Row: Still bad – please investigate.
 - Christmas Market: Jim Watts asked for a copy of the road closure notice so he can put it on the website. To follow up. There are 2 pages in Village News earmarked for the Market – if we count the Air Ambulance Collection on the day and tell Jim he can get it to press right away. To follow up.
 - Christmas Card Competition: this can go ahead as soon as possible.
 - Remembrance Sunday: There is uncertainty about what kind of police presence will be there on the day, and we have no formal road closure. The Epping parade was officially off due to same issue. Councillors please go to Gthering at memorial at 10.45 on Remembrance Sunday.
 - Villager of the Year: Residents asked if it has to be a resident or if it can be someone working here – JP commented that it's usually a resident, but we have had an exception in the past so will see what we can do!
 - Cemetery improvements: we have had go-ahead and quotes for new path and gates from old area to new – council encouraged to go ahead with new arrangement.
5. **Correspondence – Clerks Report**
 - Christmas Market: Arrangements have been made for: road closure forms, stalls, band, fairground ride, air ambulance charity collection tins, collection rota for councillors. Belgique will host the grotto again. We are looking for a face painter. Santa Claus will also be there!

- Essential Security: bill for £1560 for 3 years has arrived. PG commented that they are hard to pin down; email PV for review of contract. JT to forward response to all councillors. Finance committee meeting to be changed to allow for District Development Management Committee attendance (we are speaking against 16 String Jack).
- Parking on Coppice Row – comments to go to Highways.
- Debden Lane closure – four days at end October.

6. Local Plan Green Belt Review

To be moved forward. EFDC is going forward with Phase 2. Noted that Broxbourne has stated they will release 12% of their Green Belt in the Local Plan.

7. Finance and General Purposes Committee/Community Liaison Committee

Payments made since the last meeting were approved.

8. Planning Committee

- 16 String Jack: Plans East has discussed and refused this – going to DDMC for reassessment on Nov 4. There will be a strong refusal there from residents and TBPC and EFDC will be aware of this.
- Neighbourhood Plans: We are looking at examples of these, as we need to begin ours soon. Consultation, referendum and funds will be channelled into it. PG has studied plans from larger parishes, JP has consulted Chigwell in person.

9. Highways and Environment Committee

- Registering Queen Vic Pub as an Asset of Community Value: CAMRA agree & will back this. AP has the documentation to fill out for registration. Petanque court has been registered. It's a pre-emptive measure, JP feels it is positive and we have the solid reasons that we need to register it ((monthly District Council surgeries for one). All councillors like the idea.
- Suggestion of an orchard being created at Green Glade: EFDC originally recommended a section, but a registry search has come up with unregistered land here. Can we take out an indemnity on this? PG will ask conveyancing expert at EFDC. We can take out indemnity insurance, so PG will find out from his contact more about the process and will feed back to AP. All councillors like proposals for orchard.
- Right hand verge on Piercing Hill has been cut – good.
- Fingerposts have been repainted after unfortunate damage by sticky tape.
- Fingerpost at Great Gregories has been repaired.
- Hedge to allotments has been cut – Buxton Trust to pay share of costs.
- Cemetery hedge has been cut.
- Hedge on Coppice Row by 16 String Jack has been cut.
- Kerbs in Hornbeam Road are marked up for work.
- Highways inspector will stay in our area rather than be moved to Buckhurst Hill.
- AP has been to EFDC liaisons meeting – local management of amenities has been mooted. JP stated that he isn't generally in favour of devolution as District should be in charge of parking.
- Bees on Allotments: one tenant had problems with diseased bees in her hive, and DEFRA and the Beekeepers Association were notified and are involved. AP commented that bees are wonderful for the eco-cycle in theory, but they can be difficult in practice – if you want to have them on allotments, you face issues including people getting stung, beekeepers not keeping the bee area tidy and the simple fact that there may not be any suitable places to keep them. JP asked AP to please feed back at the next meeting.
- Zebra Crossing: Belisha beacon has been made safe and awaits full repairs.

10. Cemetery Committee

No new reports.

11. Community Liaison

11.1 Christmas Market: Update earlier.

Seniors Christmas Party: Scheduled for December 4. Brick Lane Music Hall will entertain. GH will be away that day – PV can you attend in his place?

11.2 NHS Meeting: Scheduled for November 12. Reps to include Debbie, manager of The Limes, GPs, West Essex Clinical Group. Hopefully STELLA organization will be set up after this.

12. Health Matters

Covered earlier

13. Landmark Trees

AP – Many thanks to all tree wardens, to Rob Levene and to Chris Neilan of EFDC for their cooperation with this endeavour.

- Trees are being mapped and plotted and new trees recognised
- Oaks and all of most of the TPO trees will be on the list

Sue Warren – Tree Warden reported:

- Chris Neilan’s overview of the scheme is to be circulated. A rundown of his report followed – from the scheme’s inspiration in the 1990s in Roydon, where tree protection measures encouraged local communities to appreciate and look after the trees as well as an official TPO would.
- Landmark Trees will be instigated in Loughton soon
- Over 100 trees are on the long list which needs to be finalised. A letter will go to owners of trees with the option to fill in a form and register the tree if they want to.
- The scheme will be a celebration of our trees – and will enable more people to get TPOs for their trees.
- Tree wardens formally ask if TBPC can endorse the list: updated copy to go to all councillors, who can edit the list at will.
- If everyone agrees, next step will be to inform owners, begin photography and update a Landmark Trees website.

JP thanked all tree wardens for their hard work and stated that he supports the scheme. Knowing that Chris Neilan is looking for funding to revamp the Favourite Trees website, around £600, proposed that Finance Committee should contribute £200. Agreed. Orchard: suggested that we should promote tree donation for this. AP agreed this is a good idea even though it’s early days. City of London survey : this has not been much of a success.

14. Date Of Next Meeting:

November 26 2015

15. Any Other Urgent Business for Report (without decision)

None

16. Following Agenda items will exclude Public and Press

None.

Councillor Philip closed the meeting at 8.35pm

Julie Taylor
Clerk to the Council

Councillor John Philip
Chair of the Council