



# Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,  
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Ms Julie Taylor  
Secretary & Assistant to the Clerk: Mrs Elizabeth Thomas

## Minutes of the Parish Council held at The Village Hall at 8.00pm on Thursday July 30<sup>th</sup> 2015

**Councillors Present:** Cllrs Philip, Gooch, Howard, Wood, Jones & Hannibal (later in meeting)

**Apologies:** Cllrs Hammond, McDonald, Vincent and Purkiss

**Officers Present:** Julie Taylor (Parish Clerk and RFO)  
Elizabeth Thomas (Secretary & Assistant to Parish)

1. **Apologies for Absence**  
Cllrs Hammond, McDonald, Vincent and Purkiss
2. **To discuss and approve the Minutes of the Parish Council meeting held on June 25<sup>th</sup> 2015.**  
Amendments: section 12, ref. Thursday sessions at the Limes Practice Theydon Bois – they are looking to implement these but it is not known if they will be GP-led. Cllr Howard (rather than Cllr Hammond) has passed the defibrillator training course.  
Otherwise all correct and signed as a true record by Cllr John Philip.
3. **Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI.2007/1159)(The Revised Code)**  
None
4. **Public Participation Session with regard to items on the Agenda.**
  - 4.1 Highways: Resident reported that during a recent storm, a manhole cover was displaced causing a potential hazard. This was relayed to parish council – Cllr Hannibal was able to fix it, but resident asked who to contact if it ever crops up again. Essex Highways is correct authority – Cllr Philip gave details of emergency number on the web site. Further residents commented on problems with drains in Coppice Row being blocked with grit after roadworks (corroborated by several councillors). Parish Office staff have reported it too and will follow up.
  - 4.2 Local Plan Green Belt Review: Resident asked for a copy – office staff will arrange this.
  - 4.3 Parking on Coppice Row: Residents reported that this has been happening a lot in the part of the street near Pavilion Court. Parish Office staff have had a bevy of similar complaints. Council sympathised but there is very little they can do as an organisation – yellow lines involve a long qualification and evaluation process which are not administered by TBPC. Resident suggested the Parish Council composing and posting polite notices in that area requesting people not to park: Cllr Philip to consult Highways Committee about this.

**5. Correspondence – Clerks Report**

- Coppice Row Parking Issue – covered.
- Julie Taylor has passed Risk Assessment course.
- Tesco deliveries: nothing untoward has been reported this month.
- Fair on the Green: there were complaints about this, but it had been cleared with City of London who own the land.
- Christmas Market: Preparations have begun: the band, school choir, and Tesco have been approached, and we are putting together paperwork for licensing and road closure requirements.
- Theydon Seniors: Next party is on September 18. We have asked the school choir to perform.
- Bus stop on Coppice Row: suggestion received that a bench is placed there as there is only one bus every hour. Referred to Highways Committee.

**6. Local Plan Green Belt Review**

A profitable meeting was held two weeks ago. Green Belt Review will appear on the Cabinet agenda at EFDC in September.

**7. Finance and General Purposes Committee/Community Liaison Committee**

Payments made since the last meeting were approved. An advance contribution of £100 to the Poppy Appeal was agreed.

**8. Planning Committee**

Councillor Gooch commented on the following:

- 8.1 47a Theydon Park Road: this is going to appeal, Cllr Gooch has lodged objection, we await inspector's verdict.
- 8.2 Red Oaks Mead: conditions on planning permission for a bungalow here involved the developer retaining a hawthorn hedge, however they have removed it. We are trying to get it replaced due to this being in keeping with the rural character of the area.
- 8.3 Nothing new re. TfL car park.
- 8.4 Storage Area: The base is in place, and the bulk of the building will be up soon. Electricity to follow.

**9. Highways and Environment Committee**

No new developments to report.

**10. Cemetery Committee**

No new developments to report.

**11. Community Liaison**

- 11.1 Seniors Event: Next one in September. The school choir have been asked for a short recital. Appreciated if everyone could spread the word about our Seniors Events.
- 11.2 Christmas Market: Please spread the word about this event too. Councillors requested to attend; charity collection will need helpers so we welcome volunteers from the Council as a whole.
- 11.3 Charity: we need to decide on the charity to support at the Market. Suggestions welcome from all. Parish Clerk please note that this should be on the agenda for September's Full Council meeting. Initial feeling is that the charity should be related to the village and its residents: Home Start, Air Ambulance, Macmillan Cancer Research as examples.

**12. Health Matters**

Cllr Howard to contact NHS England and The Limes to ask them to Theydon Bois to discuss NHS issues with us. Meeting suggested for 7.30 in the Oak Hall before Full Council in September – but the need to be flexible on time and date was acknowledged. Appropriate advertising for this meeting should be put in place as soon as possible. Village News rep stated August 19 as his deadline,.

**13. Villager of the Year**

Villager of the Year 2014, Roland Frankel has pleaded guilty to criminal charges related to activities that took place when he held the title. Cllr Philip proposed that we take his name off the roll of Villagers of the Year and his name should not appear on the trophy. Agreed by Council.

**14. Public Participation for items not on the agenda**

- Village Design Statement: VDS association met recently, they will continue as the association until the local & neighbourhood plans are in place. A committee is being formed to deal with the neighbourhood plan, Parish Council will have a representative on this, as will TBAG and the Rural Preservation Society.
- Shopping area issue: a wall has gone up outside Belgique – Enforcement now have this in hand.
- Oak trees: two have been removed today from area outside the telephone exchange. Suspected sudden oak death – we await verdict from the experts. Nick Baker is aware of the situation.
- Village News: a new regular column suggested, entitled “Focus On You” and meeting people with unusual jobs. All feedback is welcome.

**15. Any Other Urgent Business for Report (without decision)**

- Vehicle theft at The Heights: the police have been in touch with us about CCTV. Residents asked if we can get images from the police – this is possible, also possible to get images from insurance companies if they are approached in writing. Cllr Vincent to confirm what the process is to get images, and to have a copy of this for reference in Parish Office. Residents asked if CCTV is checked – you can get downloads of the appropriate times you need them for. Cllr Gooch reported that the cameras at the Buxton Trust can be accessed by the official’s iPhone.
- Vehicle theft on Avenue Road – a van was stolen and tracked as far as the A12.
- Barking dog nuisance – Cllr Howard raised this & was advised to refer to EFDC Environmental Health for guidelines.
- Pubs as community assets – Cllr Purkiss has been studying the possibility of Theydon Bois pubs being registered as Assets of Community Value. Suggested that The Bull & Queen Victoria should be registered, and a contact of his at CAMRA says it is not too late to have the Sixteen String Jack registered too and recognise its value in the face of the upcoming planning appeal. Cllr Philip agreed that it was a good idea in principle, but wondered if the places concerned should not have to have something significantly more than fulfilling their functions as a pub. Residents like the idea of registration however and Cllr Philip agreed that it would be helpful to look into it.

**16. Following Agenda items will exclude Public and Press**

None.

**Councillor Philip closed the meeting at 8.45pm**

**Julie Taylor**  
Clerk to the Council

**Councillor John Philip**  
Chair of the Council