



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Gloria Mussenden
Minutes Secretary & Assistant to the Clerk: Mrs Sarah Barnes

Minutes of the Parish Council held at The Village Hall at 8.00pm on Thursday 31st October 2013

Councillors Present: Cllrs Philip, Gooch, Hannibal, Wood, Young, Hammond, Howard, Purkiss and Jones

Apologies: Cllrs McDonald and Vincent

Officers Present: Gloria Mussenden (Parish Clerk and RFO)
Sarah Barnes (Assistant to Parish Clerk & Minutes Secretary)

61. Apologies for Absence

Councillors McDonald and Vincent

62. To discuss and approve the Minutes of the Parish Council meeting held on 25th July 2013.

Councillor Gooch asked that item 52.1 could be changed to read that Great Gregories Farm withdrew their application for a slurry.

63. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI.2007/1159)(The Revised Code)

None

64. Public Participation Session with regard to items on the Agenda.

No public were present.

65. Correspondence – Clerks Report

The Clerk explained that a full copy of her report had been circulated to all Councillors and was available from the Parish Office for any residents who may be interested. The Clerk drew particular attention to the following:

- Theydon Seniors Christmas Afternoon Tea with entertainment provided by the Brick Lane Music Hall will take place at the Village Hall on Friday 29th November 2013 from 2-4pm
- The Christmas Market will take place on Friday 6th December from 6.30pm – 9pm preceded by the lighting of the Christmas Tree outside the village hall at 6pm
- The Village News team are looking for a volunteer to deliver the Village News along Coppice Row, from Sydney Road going towards the Wakes Arms. Volunteers are also required to deliver the Village News to the deliverers after they have been counted out
- Epping Citizens Advice Bureau is closed for rebuilding. CAB services are available from Loughton (St Marys) and Waltham Abbey (Town Hall).
- EFDC will be sending out reminder forms to households who have not yet responded to the annual canvass.

66. Finance and General Purposes Committee/Community Liaison Committee

Councillor Philip commented on the following:

66.1 Payments made since last meeting were approved.

66.2 Councillor Philip nominated the Citizens Advice Bureau for the charity being collected for in the street collections at the Christmas Market – **All Councillors agreed**

67. Planning Committee

Councillor Gooch commented on the following:

67.1 There are concerns regarding the new Italian restaurant with respect of parking and noise, especially with their outside seating area.

The Blunts Farm appeal was held last Wednesday.

68. Highways and Environment Committee

Councillor Purkiss commented on the following:

- 68.1 With regard to the verge trees, it was agreed at the last Highways meeting that we wanted to have a discussion before trees are felled.
A letter has been sent to Highways to discuss The Green's parking situation.
There is a serious problem with parking by the shops.
Tesco's has re-opened.

69. Cemetery Committee

Councillor Hammond commented on the following

- 69.1 The old oak tree at the back of the cemetery has fallen and needs to be cleared and some of the planting in the new part of the cemetery has been lost and needs to be re-planted if possible. The recent storm caused a mess and will cost money to sort out.

70. Community Liaison Committee

Councillor Howard commented on the following

- 70.1 With regard to the Christmas Market, volunteers are needed for the 6th December. Martin Oliver should be asked to light the Christmas Tree and judge the shops who enter the Best Dressed Window Competition. Road closure should be advertised a few days before warning of event.
- 70.2 With regard to the Christmas Card Competition, Sue Jones to write a letter to the Primary School inviting the children to design a card.

71. Youth Community Centre

- 71.1 Councillor Philip advised that our Solicitor was still in talks with the Chairman of the Trust.

72. Reports from Representatives

Councillor Howard reported on the following:

- 72.1 Theydon Bois Seniors event has been organised for 29th November 2013.
- 72.2 Cllr Howard is still working on analysis of the Limes Questionnaire. There are still problems with telephone queues and another meeting with the Clinical Commission Group should be held to discuss the feedback.

Councillor Wood reported on the following:

- 72.3 Cllr Wood attended a transport meeting on Tuesday. Buses are now clean and we are still trying to get funding to provide a service to Princess Alexander Hospital.

73. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.

None to report

74. Following items will exclude Public and Press

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item of business;

- 74.1 Staff Matters – As a member of staff, I was asked to leave the meeting so unable to minute.

Councillor Philip closed the meeting

**Gloria Mussenden
Clerk to the Council**

**Councillor John Philip
Chair of the Council**

CLERK'S REPORT FULL COUNCIL MEETING 31.10.2013

Forthcoming events:

1. Theydon Seniors Christmas Afternoon Tea with entertainment again provided by the Brick Lane Music Hall will take place at the Village Hall on Friday 29th November from 2 pm to 4pm. Details are on the noticeboards. Anyone who would like to come are asked to telephone the Parish Office and transport can be provided.

2 The Christmas Market will take place on Friday 6th December from 6.30 pm to 9 pm., preceded by the lighting of the Christmas Tree outside the Village Hall at 6 pm. If anyone would like a stall, or can offer to help, please telephone the Parish Office.

The Village News team are looking for a volunteer to deliver the Village News (just 4 times a year) along Coppice Row, from Sydney Road – going towards the Wakes Arms. Also, volunteers to deliver the Village News to the deliverers after they have been counted out. This takes place again, just once a quarter, at the Village Hall. If you can help in any way, please contact Tony Ames (editor) or the Parish Office.

Epping Citizens Advice Bureau is closed for rebuilding. CAB services are available from Loughton (St. Marys) and Waltham Abbey (Town Hall).

A note from EFDC: Reminder forms for the annual canvass are being delivered this week to the 16,000 households who have not yet responded. Please respond immediately by text, freephone or online if there are no changes and remember to tick the box if you do not wish to be included in the register for sale.