



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Gloria Mussenden
Minutes Secretary & Assistant to the Clerk: Mrs Sarah Barnes

Minutes of the Parish Council held at The Village Hall at 8.00pm on Thursday 28th November 2013

Councillors Present: Cllrs Philip, Gooch, Hannibal, Wood, Young, Howard, Jones, McDonald and Vincent

Apologies: Cllrs Hammond and Purkiss

Officers Present: Gloria Mussenden (Parish Clerk and RFO)
Sarah Barnes (Assistant to Parish Clerk & Minutes Secretary)

75. Apologies for Absence

Councillors Hammond and Purkiss

76. To discuss and approve the Minutes of the Parish Council meeting held on 31st October 2013.

The minutes of the previous meeting were agreed and Councillor Philip would sign at the end of the meeting.

77. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI.2007/1159)(The Revised Code)

None

78. Public Participation Session with regard to items on the Agenda.

None

79. Correspondence – Clerks Report

The Clerk drew particular attention to the following:

- A letter had been received from Barry Turner of Theydon Bois Horticultural Society. He had sent a letter in June informing that they can't find anyone to take over planting in the village. **Councillor Philip asked that this be discussed at the Highways Committee Meeting. Councillor Philip proposed a letter of thanks – All Councillors in support**

Councillor Philip announced that the Parish Council had appointed Julie Taylor as the new Parish Clerk and expressed his thanks to Gloria for all her help.

80. Finance and General Purposes Committee/Community Liaison Committee

Councillor Philip commented on the following:

- 80.1 Payments made since the last meeting were approved.
- 80.2 The Finance and General Purposes Committee meeting in November was cancelled. The intention is to keep the budget the same as last year.

81. Planning Committee

Councillor Gooch commented on the following:

- 81.1 The Blunts Farm application for 4 executive houses was dismissed. Thanks go to The Royal Preservation Society, TBAG and Cllr John Philip for their support and assistance.

The new Italian restaurant is causing problems regarding parking and complaints are being received. An application to open the sliding doors is a major concern for nearby residents and will be discussed at the next Planning Committee meeting.

82. Highways and Environment Committee

Councillor Gooch commented on the following:

- 82.1 The road surface of Morgan Crescent has now been planed and the work completed. It was discussed whether the fallen tree on the village green is the Parish Council or the City of London's responsibility and it was decided that a letter should be sent to the City of London.

83. Cemetery Committee

Councillor Philips commented on the following

- 83.1 The cemetery is running well although the old oak tree at the back of the cemetery has fallen and has been cleared and some of the planting in the new part of the cemetery has been lost and needs to be re-planted if possible.

84. Reports from Representatives

Councillor Wood reported that she was saddened by the lack of replies to a recent questionnaire that was trying to illustrate support for the 541 bus and the service to Princess Alexander Hospital – there were only 63 replies.

Councillor Howard reported that the Christmas Theydon Seniors event was due to be held on 29th November 2013 from 2-4pm and The Brick Lane Music Hall would be present. The Christmas Market was being held on 6th December 2013 from 6.30-8.30pm following the lighting of the Christmas Tree at the Village Hall at 6pm. The nominated charity for fundraising this year was the Citizens Advice Bureau and Councillor Howard still needed responses from Councillors for collection rota. He also needed to hear from Councillors regarding the Christmas dinner and still needs helpers for the market.

Councillor Howard also reported that he was still analysing the Limes Health Questionnaire.

85. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.

Councillor Philips reported that Rosie Grant's bench was now in situ on the Green.

86. Public Participation session – Open forum for members of the public to voice their views or make suggestions on any other Council Business or matters of local importance.

- A resident enquired whether there had been any resolution to the condition of the path at the top of the Green.
- A resident complained at the dangerous parking on the south side of the Green and asked what steps were being taken to resolve this.

Councillor Woods pointed out that several complaints have been submitted and the Police had also been called. It was also confirmed that Councillor Purkiss was dealing with the situation and photographs had been taken and sent to Highways at Essex County Council. Councillor Gooch explained that it was the same situation at Poplar Road and that residents had been asked to take photographs as evidence.

- Jim Watts, from the Village News reported that some shop keepers are not sure about arrangements for the Christmas Market.
- A resident pointed out that in addition to the felled tree on the Green, there were also two willows that had been damaged.

87. Following Agenda items will exclude Public and Press

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item of business:

87.1 Staff Matters – There was nothing to discuss

Councillor Philip closed the meeting at 20.44pm

**Gloria Mussenden
Clerk to the Council**

**Councillor John Philip
Chair of the Council**