



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Sally Crone
Responsible Financial Officer: Mr Greville Norman
Minutes Secretary: Mrs Margaret Lechley

Minutes of the Meeting of the Parish Council held at The Village Hall at 8pm on Thursday 25th October 2012

Councillors Present: Cllrs Philip (Chair), Hammond, Hannibal, Howard, Jones, McDonald, Purkiss, Vincent, Wood and Young

Apologies: Councillor Gooch

Officers Present: Gloria Mussenden (Parish Clerk) and Margaret Lechley (Minutes Secretary)

89. Apologies for Absence

Councillor Gooch. Councillor Jones arrived after the start of the meeting.

90. To discuss & approve the Minutes of the Parish Council Meeting held on 27th September 2012,

The draft Minutes of the meeting held on 27th September 2012 were approved and signed by the Chairman on behalf of the Committee.

91. Disclosure of Interests (existence and nature of any Disclosable Pecuniary Interest, Other Pecuniary Interest or a Non-Pecuniary Interest as defined in the Essex Public Law Partnership Code of Conduct) with regard to items on the Agenda. Members of the Council are subject to and have adopted the Essex Public Law Partnership Code of Conduct.

None.

92. Public Participation session with regard to items on the Agenda.

None.

93. Correspondence – Clerk's Report.

The Clerk reported on the following:

- The launch of the NHS flu vaccination campaign.
- The first meeting of the Epping Forest Local Councils Joint Standards Committee is scheduled to take place on 31st October 2012.
- Everything Epping Forest have launched an appeal for art materials for St

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- Margaret's Hospital.
 - E-mail from the local Highways Panel.
 - EALC Calendar of Events for 2013. The Clerk agreed to e-mail this to all Councillors.

Councillor Philip reminded those present that there will be a Remembrance Service at St Mary's Church on Sunday 11th November, and he urged as many Councillors as possible to attend.

94. Finance and General Purposes Committee

94.1 The draft Minutes of the last Committee meeting on 10th October 2012 were noted. Councillor Philip invited the individual Committees to submit alterations to budgets by the next F & GP meeting scheduled to take place on 14th November 2012. Councillor Philip reported that there would be no change to the Precept.

94.2 The list of payments made since the last meeting had been circulated prior to the meeting.

Agreed: to approve the payments since the last meeting as previously circulated.

94.3 Councillor Howard reported that this year's Christmas Market is scheduled to take place on Friday 30th November 2012 from 6.30pm until 9pm. The lighting of the Christmas tree ceremony will take place at the Village Hall at 6.15pm, prior to the start of the Christmas Market. Councillor Howard said that the local shopkeepers are very enthusiastic and supportive of the event.

Councillor Howard reported that the road closure application, to close part of Forest Drive, had been approved by Essex County Council.

Councillor Howard said that Ivan Pollock is collating a price for improved lighting at this year's event. Councillor Young agreed to be on standby if the usual Father Christmas is unable to make the event.

Councillor Howard requested access to the Parish Council's credit card in order that Councillor Wood could purchase the mulled wine.

94.4 Councillor Howard reported that at the recent meeting of the Events Committee it had been unanimously agreed that the chosen Charity for this year be in support of the project for a cancer unit at Princess Alexandra Hospital. The proposed unit will provide in-patient and out-patient care for cancer patients. The total cost of the project is circa £6million.

Councillor Philip asked those present for any other nominations. Councillor McDonald declared a personal interest in Radio Forest, a hospital radio, which he then nominated as his preference for this year's chosen Charity.

Councillor Philip suggested identifying Radio Forest as the chosen Charity but making a donation of £50-£100 to the cancer project at Princess Alexandra Hospital.

Resolution: In favour of the cancer unit project – 5 votes.

In favour of Radio Forest – 5 votes.

Councillor Philip, as Chairman, used his casting vote in favour of Radio Forest.

ACTION: - Councillor McDonald to obtain the collection boxes.

95. Planning Committee

95.1 Councillor Philip expressed his thanks to all the residents who participated in the Issues & Options Consultation, and in particular the groups and individuals who helped to co-ordinate the process.

Councillor Philip reported that over one hundred full responses had been received and over fifty residents had signed up to the Village group response. All the written responses will now be scanned by EDFC.

Councillor Howard asked Councillor Philip to formally complain to EDFC regarding the difficulty in accessing the on-line form.

95.2 Councillor Philip reported that direct action had been taken by EDFC at the Old Foresters Site. The cost of the enforcement action will be covered from the charge on the land.

95.3 Councillor Philip reported that the planning application on 4 Heath Drive had been approved. This had been the outcome of a balanced decision as the extension is a substantial one.

Councillor Philip reported that a planning application had been received for the installation of electronic gates to a property in Forest Drive.

Councillor Philip said that the planning application in relation to the changing rooms at the Buxton Trust had been approved with no objection as had the flat extension on Forest Wines.

Councillor Philip reported that the application regarding Coppice Farm had been granted, at Plans East, by the Chairman's casting vote.

Councillor Philip reported that work is due to commence at the former Darlingtons site on Monday 29th October 2012. He highlighted this application as an excellent example of a developer working together with a Parish Council.

96. Highways and Environment Committee

96.1 Councillor Purkiss reported that the pavement work in Hornbeam Road had now been completed. He also reported that 30 mile per hour road signs had been erected in Elizabeth Avenue and Green Glade.

Councillor Purkiss expressed his concern at the fact that key workers with knowledge of Theydon were in the process of being made redundant by Highways. Councillor Philip suggested that Councillor Purkiss discuss his concerns with Tony Church who is a member of the District Council Highways Panel.

Councillor Vincent reported that the landlady of the Bull Public House had confirmed that they are prepared to house the fixed IP, at a cost of £5 per month in relation to the CCTV. Councillor Vincent suggested a small donation be given from the Parish Council to the Bull Public House to cover the associated electricity charges.

ACTION: Councillor Vincent to e-mail the details to the Clerk.

Councillor Hammond produced photographic evidence of the damage caused by LUL to

the green at Green Glades.

ACTION: Councillor Hammond to send electronic copies of the photographs to Councillor Philip who will then take up the matter with EFDC Housing.

Councillor Purkiss asked Councillor Philip to investigate the status of the land near Mr Frankel's house at Green Glade.

Councillor Purkiss concluded on the positive note that the hedgerows had been cut and the Village was currently looking good.

97. Cemetery Committee

97.1 Councillor Hammond reported that he had spoken to John Worby, Solicitor to the Parish Council, regarding the purchase of the additional land, as there appears to be a problem with the old title deeds. This issue will need to be resolved between the Landowner, the Woodland Trust and the Land Registry.

98. Reports from Representatives

98.1 Councillor Howard had previously circulated a draft letter of complaint to the Limes Practice which he had copied to the West Essex Clinical Commissioning Group. It was agreed that the letter should be transferred to headed Parish Council paper and be signed by Councillor Philip

99. Any Other Urgent Business for report (without decision). Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.

Councillor Wood reported that the next Theydon Seniors event is now scheduled to take place on Wednesday 19th December 2012, with entertainment provided by the Brick Lane Music Hall.

She said that any help with pickups would be greatly appreciated.

Councillor Wood suggested that the hard work carried out by the previous Clerk, Mrs Sally Crone and the Responsible Financial Officer, Greville Norman, be marked by way of a token leaving gift.

AGREED: to allocate £25 from the Chairman's budget together with personal contributions from the Councillors to be collected by the Clerk. The presentations to be made at the full Council meeting on Thursday 19th December 2012.

100. Public Participation session – Open forum for members of the public to voice their views or make suggestions on any other Council Business or matters of local importance

None.

101. Following Agenda items will exclude Public and Press

None.

Margaret Lechley
Minutes Secretary to the Parish Council

Cllr John Philip
Chairman